



CREDIT MEMO REQUEST

Phone: 800-334-1719 • Fax: 800-874-1456

CUSTOMER INFORMATION

Name: _____ Ship-to #: _____

City, State: _____ Invoice #: _____ Delivery Date: _____

PRODUCT INFORMATION

Plant Name	Size	Item #	Qty	Pots	Flats	Price	Code

RETURN CODES
 06 = Damaged in shipment
 07 = Received dry or dead
 12 = Received too wet
 13 = No color
 14 = Poor quality
 16 = Pots missing
 17 = Frost damage
 31 = Not as ordered
 32 = Too small
 34 = OE/writing error
 35 = Bloomed wrong color
 60 = Not on truck
 61 = Plants diseased

COMMENTS

Customer Signature: _____ Date: _____

Prepared By: _____ Date: _____

Please include invoice number and delivery date with returned plant material.

Please fax to 800-874-1456 or email to plantorders@skagitgardens.com