



Thank you for your interest in Skagit Gardens!

Enclosed you will find the forms required to become a Skagit Gardens customer, and details regarding order minimums and deadlines based on our service area and time of year.

These forms include:

- Customer Information Form (required)
- Payment Information (required)
- Order Minimum and Deadline Information

We also require copies of:

- Your State Business License
  - Washington Businesses must have a Nursery Endorsement
- Reseller Permit for Non-Tax Liabile Businesses
  - We are otherwise required by law to charge sales tax.

Once your information is received and approved we can provide you with pricing and an availability list. We recommend using the availability list for ordering; it is updated daily with a complete listing of our retail ready plants. You can find it on our website at [www.skagitgardens.com](http://www.skagitgardens.com). We can also provide a copy via email or fax upon request.

If you are requesting credit terms, please allow 2–4 weeks for approval. In the meantime, your orders can be shipped Net 10 which is payable by check or credit card

If you have questions, please give us a call at 800-753-8372; we are happy to help. Thank you again, we look forward to working with you soon!

Sincerely,

The Skagit Gardens Sales Staff

Email: [plantorders@skagitgardens.com](mailto:plantorders@skagitgardens.com)

Fax: 800-874-1456





# CUSTOMER INFORMATION

\*\*\*CONFIDENTIAL\*\*\*

Please complete the entire application.

**Legal Name :** \_\_\_\_\_ **DBA:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Shipping Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Contact Information**

**Buyer 1:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Buyer 2:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Owner/Officers:** \_\_\_\_\_ **Soc Sec #:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Owner/Officers:** \_\_\_\_\_ **Soc Sec #:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Bookeeper:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Business Information: Please attach a copy of your business license**

**Annual Sales \$:** \_\_\_\_\_ **Months Open:** \_\_\_\_\_ **Year Present Owner Established:** \_\_\_\_\_

**Bank Reference:** \_\_\_\_\_ **Contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**P.O. Required?:**  YES  NO **Prefer to receive availability:**  Email  Fax

**Business Type:**  Retail Nursery  Landscaper  City  Hardware  Other: \_\_\_\_\_

**Check One:**  Sole Proprietorship  Partnership  Corporation  Other: \_\_\_\_\_

**For Canadian Customers: Saturn No:** \_\_\_\_\_ **Canadian Broker:** \_\_\_\_\_

### TERMS

Our terms are net 30 days. Past due accounts may also be subject to a finance charge of 1.5% per month, or the maximum rate allowable by law. If an account is over 60 days past due, it may be turned over to a collection agency. Finally, our NSF fee is \$25.00 and any cash discount granted is forfeited.

### ORDER ADJUSTMENTS

If you have a claim, please notify us by phone, fax or mail within seven days of receiving your order. Skagit Gardens is not liable for claims made after that time. Claims cannot exceed the invoiced amount.

I have read, understand and accept these terms. I agree to notify you promptly of any changes in ownership of the business, and accept liability for all charges to the business conducted under the account name, unless and until you receive written notice of a change in ownership of that business. If I do not comply with these terms I agree to pay 18% interest per annum, or the maximum allowable rate by law. If a lawsuit is commenced, I will pay all collection and attorney fees incurred, and agree that such suit may take place in King or Skagit County, Washington, at the option of Skagit Gardens, Inc.

Signature \_\_\_\_\_ Date \_\_\_\_\_





# PAYMENT INFORMATION

Please Print Clearly.

For terms with Skagit Gardens, please allow 2 – 4 weeks for your credit application to be processed. Until your application has been approved, orders will ship as Net 10 day terms.

### Business Name

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- I would like to pay by check (Please submit payment to the remit address on your invoice)
- I would like to pay by credit card  
Contact sales or accounting department upon receipt of invoice to supply credit card information
- I would like to apply for terms  
Fill out the information below to be processed by accounting. Please allow 2—4 weeks lead time.

### TRADE REFERENCES

Please list those within the industry from whom you buy on open account. Fax or Email required

<b>1. Name:</b>	Phone:	Fax:
<hr/>		<hr/>
Address:		Email:
<hr/>		<hr/>
<b>2. Name:</b>	Phone:	Fax:
<hr/>		<hr/>
Address:		Email:
<hr/>		<hr/>
<b>3. Name:</b>	Phone:	Fax:
<hr/>		<hr/>
Address:		Email:
<hr/>		<hr/>

Authorization is hereby granted to request and extend credit information without liability on the part of Skagit Gardens or references above. All information is held in strictest confidence for the sole use of qualifying the applicant and determining the limit of credit. I personally affirm that all the above information is true, correct and complete.

**Signature** **Date**

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### PERSONAL GUARANTEE

I, \_\_\_\_\_, residing at \_\_\_\_\_ for and in consideration of Skagit Gardens extending credit at my request to \_\_\_\_\_, (hereinafter referred to as “the Company”), hereby personally guarantee to you the payment of any obligation of the Company. It is understood that this guarantee shall be a continuing guarantee and indemnity for such indebtedness of the Company.

**Signature** **Date**

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All products are sold in full flat increments.

State	Region	Minimum Order April 1 - June 30	Minimum Order off season sales	Deadline	Truck Leave Skagit
Will Call		\$300	\$300	Sunday and Tuesday 4pm	Tuesday - Thursday
Washington	I-5 Corridor Mount Vernon to Tacoma	\$700	\$500	Sunday - Wednesday 4pm	Tuesday - Friday
	San Juan Islands	\$700	\$700	Thursday 4pm	Monday
	Peninsula	\$700	\$700	Tuesday 4pm	Thursday
	Kitsap/Bainbridge	\$700	\$500	Wednesday 4pm	Friday
	Bellingham/Lynden	\$700	\$500	Wednesday 4pm	Friday
	Olympia to Ocean Shores	\$700	\$700	Wednesday 4pm	Friday
	I-5 Corridor Chehalis to Vancouver	\$700	\$700	Monday 4pm	Wednesday
	Eastern	\$700	\$700	Tuesday 4pm	Thursday
	Alaska	Contact Account Manager			
Arizona	Every other week	\$1,500	\$1,500	Thursday 4pm	Sunday
California	Northern	\$1,000	\$1,000	Monday 4pm	Wednesday
	Tahoe/Reno Weekly May - Sep	\$1,000	\$1,000	Thursday 4pm	Sunday
	Bay Area Every other week	\$1,500	\$1,500	Thursday 4pm	Sunday
Colorado		\$1,500	\$1,500	Thursday 4pm	Sunday
Idaho	Pan Handle	\$700	\$700	Tuesday 4pm	Thursday
	Southern	\$800	\$800	Sunday 4pm	Tuesday
Minnesota	Every other week	\$1,500	\$1,500	Thursday 4pm	Sunday
Montana	Western	\$800	\$800	Thursday 4pm	Sunday
	East of Billings Every other week	\$1,000	\$1,000	Thursday 4pm	Sunday
Oregon	Western	\$700	\$700	Monday 4pm	Wednesday
	Eastern	\$800	\$800	Sunday 4pm	Tuesday
South Dakota	Every other week	\$1,500	\$1,500	Thursday 4pm	Sunday
Utah		\$1,000	\$1,000	Sunday 4pm	Tuesday
Wyoming	Jackson	\$800	\$800	Sunday 4pm	Tuesday
	Eastern	\$1,000	\$1,000	Thursday 4pm	Sunday
Canada	British Columbia	\$700	\$500	Sunday 4pm	Thursday
	Alberta	Contact Account Manager For Details			

